



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

DEP-ED SDO N.E.
RELEASED
OCT 25 2022

RECORDS SECTION

24 October 2022

DIVISION MEMORANDUM
No. 304 s. 2022

**RE-ORIENTATION ON DEPED EMAIL AND MICROSOFT O365 ACCOUNTS
AND INTRODUCTION TO AZURE PORTAL AND SHAREPOINT**

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
District ICT Coordinators
School ICT Coordinators
All Others Concerned

1. The Schools Division of Nueva Ecija through the ICTU Unit will conduct Re-orientation on Deped Email and Microsoft O365 Accounts and Introduction to Azure Portal and Sharepoint via the MsTeams on October 26, 2022, 9:00 AM.
2. The Online re-orientation aims to:
 - a. Re-refresh existing ICT Coordinators on the DepEd Email and Microsoft O365 Accounts.
 - b. Orient all New ICT Coordinator on the DepEd Email and Microsoft O365 Accounts.
 - c. Introduce Azure Portal and Sharepoint to all ICT Coordinators.
3. The Participants to this activity are the District ICT Coordinators and School ICT Coordinators.
4. Participants are requested to join the meeting thru MsTeams using this link:
https://bit.ly/sdone_ict_reorientation
5. For inquiries, please coordinate with ICT Unit, Mr. Roderic S. Elegado at (044) 940 – 3121.
6. Immediate and wide dissemination and strict compliance with this Memorandum is expected.


JESSIE D. FERRER, CESO V
Schools Division Superintendent *hc*

Encl.: As stated
References: DM 211 s. 2022
To be indicated in the Perpetual Index
under the following subject:

REORIENTATION	AZURE PORTAL
MICROSOFT O365	SHAREPOINT
DEPED EMAIL	

DM 2022 Re-Orientation on DepEd Email and Microsoft O365 Accounts and Introduction to Azure Portal and Sharepoint
1-7/RSE 08-18-2022



Address: Brgy. Rizal, Santa Rosa, Nueva Ecija 3101
Telephone No.: (044) 940 3121
Email: nueva.ecija@deped.gov.ph
Facebook Page: DepEd SDO Nueva Ecija
Webpage: <https://deped-ne.net.ph>

